



FIRST WORKSHOP

05.02.-06.02.2009, Slovak Republic,
Žilina



RECORD

Partners defined and approved next steps in First workshop:

1. Management structure of the Project
2. Cooperation roles
3. Communication
4. Monitoring of the Project
5. Dissemination of the Project

1. Management structure of the Project

Partners defined and approved for the project:

General coordinator of the project: VUD
Management committee

EWE CZ	VUD SK	PZ SK	I-VAR SI
Name and Surname			
Ing. Jozef Machovčák	Ing Vladimír Matušík	Doc. Peter Polák	Dr.-Ing. Miro Uran

2. Cooperation rules

- Managing body of the project is management committee selected from delegates of the project partners under leading of the project coordinator VUD
- Management committee accepts operative decisions about next proceeding in project solution
- Management committee organizes meetings of members and Workpackage leaders
- Content of the project defines program and activity of management committee and partners in the project



- Outputs and results of the project are approved on two levels:

- 1 level - particular Workpackage manager
- 2 level - management committee of the project

- Coordinator is responsible for the financial aspect of the project, unified graphic design of documents, outputs of the project and organization of meetings, seminars and organization of pilot course of welders.

- Management committee defined dates of actions

3. Communication

Mutual communication among project partners will be secured continuously by e-mail, mail and telephone.

4. Monitoring of the Project

Outputs and monitoring of its state

1. Certification scheme
2. Test questions
3. Training test questions
4. Methodology of welders' testing for the particular welding technologies
5. Welder's certificate about successful passing test and acquired qualification

5. Project Dissemination

Project coordinator will create for the project dissemination following:

- Team responsible for the dissemination of the project knowledge
- Website in VUD, a.s. domain - www.vud.sk
- Printed documentation and CD

Goals and objectives of the project will be presented on information seminar, for its need will be prepared almanac.

Project results will be presented on evaluation seminar, for its need will be prepared almanac.

Project results will be presented in Slovak and foreign journals distributed to the target groups as: Welders, Certification bodies, welding schools

Dissemination process will be monitored continuously and evaluated on project workshops.